



Hanoi, March 28, 2025

RULES

Organizing the 2025 Annual General Meeting of Shareholders Agricultural Printing and Packaging Joint Stock Company

CHAPTER I. GENERAL PROVISIONS

Article 1. Scope of application

The Regulations on organizing the General Meeting of Shareholders (GMS) are only used for organizing the 2025 Annual General Meeting of Shareholders of Agricultural Printing and Packaging Joint Stock Company (hereinafter referred to as "the Company").

Article 2. This Charter specifically stipulates the rights and obligations of the parties participating in the General Meeting of Shareholders (hereinafter referred to as the General Meeting), the conditions and procedures for conducting the General Meeting.

Article 3. Shareholders and participants are responsible for complying with the provisions of this Charter.

CHAPTER II. RIGHTS AND OBLIGATIONS OF PARTIES PARTICIPATING IN

THE MEETING

Article 4. Rights and obligations of common shareholders

1. **Participation conditions:** Shareholders are legal representatives or individuals who own at least 01 (one) share on the last registration date (March 13, 2025).
2. **Rights of common shareholders when attending the General Meeting**
 - a) To vote on all matters within the authority of the Congress as prescribed in the Charter.
 - b) The Organizing Committee of the Congress will publicly announce the content of the programs at the Meeting. All shareholders participate in giving opinions directly or through their authorized representatives. All opinions will be discussed at the Congress.
 - c) At the General Meeting, each shareholder or shareholder representative attending the General Meeting must bring a valid citizen identification card/Passport. Return the Registration Form to the Shareholder Qualification Verification Board and receive Voting Forms (with the shareholder code and the number of shares with voting rights) for the issues to be voted on at the General Meeting.
 - d) The voting value of the votes held by the shareholder or shareholder's representative corresponds to the ratio of the number of voting shares that the person owns or represents according to the registration to attend the General Meeting over the total number of voting shares of the delegates present at the General Meeting.
 - e) In case a shareholder directly attends the meeting according to the number of shares he owns and at the same time represents an organization attending the meeting, he will be given voting cards, both his own and the organization's voting cards, to express the organization's views and opinions on the issues voted on at the meeting.
 - f) Shareholders and shareholder representatives attending the General Meeting, after listening to the Board of Directors' report on the 2024 business performance results, the 2025 business plan, the Board of Supervisors' report and other issues, will vote to approve the contents by ballot.
 - g) Shareholders and shareholders' representatives who arrive late at the General Meeting have the right to register immediately, then have the right to participate and vote immediately at the General Meeting, but the Chairman is not responsible for stopping the General Meeting to allow them to register and the validity of the votes that have been conducted will not be affected.
3. **Obligations of common shareholders when attending the General Meeting**
 - a) Participating or authorize participation in the General Meeting of Shareholders as prescribed by the Company Charter;
 - b) Comply with the provisions of this Regulation.
 - c) Shareholders or shareholders' representatives must complete the registration procedures to attend the General Meeting with the General Meeting Organizing Committee when attending.
 - d) Strictly comply with the regulations at the General Meeting of Shareholders and respect the results of the meeting.



Article 5. Rights and obligations of the Board of Shareholders' Qualifications Verification to attend the General Meeting

The Board of Directors shall appoint a Board to examine the qualifications of shareholders attending the General Meeting. The Board of Shareholder Qualification Verification shall receive documents of shareholders attending the General Meeting; examine the qualifications of shareholders, issue documents and voting cards; and report to the General Meeting on the results of examining the qualifications of shareholders attending the General Meeting.

Article 6. Rights and obligations of the Ballot Counting Committee

The Ballot Counting Committee is nominated by the Board of Directors and approved by the General Meeting. The Ballot Counting Committee conducts the voting regulations for the Meeting; issues and collects all types of voting cards after the Meeting votes. Conducts the vote counting; reports to the Meeting on the vote counting results. Ensures compliance with principles; honesty; accuracy; clarity.

Article 7. Rights and obligations of the Chairman and Secretary

1. According to the Company Charter: The Chairman of the Board of Directors is the Chairman and presides over the General Meeting of Shareholders.
2. The Chairman nominates the Secretary of the Meeting for approval by the Meeting.
3. The Chairman's decision on matters of order, procedure or events arising outside the agenda of the General Meeting of Shareholders shall be of high judgment.
4. The Chairman of the Meeting shall conduct such work as he or she deems necessary to conduct the General Meeting of Shareholders in a valid and orderly manner; or to enable the Meeting to reflect the wishes of the majority of the attendees.
5. Without consulting the General Meeting, the Chairman of the General Meeting of Shareholders may at any time postpone the General Meeting to another time (in accordance with the provisions of the Charter) and at another location decided by the Chairman if he finds that:
 - The conduct of those present prevents or is likely to prevent the orderly conduct of the meeting.
 - The delay is necessary so that the business of the Congress may be properly conducted.
6. The Secretariat performs support tasks as assigned by the Organizing Committee.

CHAPTER III. CONDUCTING THE CONGRESS

Article 8. The General Meeting of Shareholders shall only be held when the number of shareholders attending the meeting represents at least 51% of the total number of votes according to the list of shareholders prepared at the time the Board of Directors decides to convene the General Meeting of Shareholders.

Article 9. Method of conducting the Congress

1. **The Congress will discuss and approve the following contents:**
 - Report on production and business results in 2024.
 - Company's production and business plan for 2025.
 - The Company's production and business development orientation in 2025 and the following years.
 - Some other issues.
 - Vote on issues discussed at the Congress.
2. **The General Meeting of Shareholders** will be held in one day.

CHAPTER IV. END OF CONGRESS

Article 10. Approval of Resolution of the General Meeting of Shareholders

1. Resolutions of the General Meeting of Shareholders on issues at the meeting are passed when approved by 51% of the total votes of all shareholders present at the meeting as registered or authorized to attend the meeting, except for the issues stated in Clause 2 of this Article.
2. Decisions of the General Meeting of Shareholders relating to: Types of shares and total number of shares of each type; Changes in business lines, occupations and fields; Changes in the Company's management structure; Investment projects or sale of assets with a value of 35% or more of the total value of assets recorded in the Company's most recent financial statements, unless the Company's Charter stipulates a different ratio or value; Reorganization, dissolution of the Company and other matters stipulated in the Company's Charter: Will only be approved

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when 65% or more of the total value of assets is present. or more of the total votes of shareholders with voting rights present in person or through authorized representatives present at the meeting in approval.

Article 11. Minutes of the General Meeting of Shareholders: All contents of the General Meeting of Shareholders must be recorded in the Minutes of the meeting by the Secretary of the General Meeting. The minutes of the meeting must be read and approved before the closing of the meeting and kept in the Company's minutes book.

CHAPTER V. IMPLEMENTATION PROVISIONS

Article 12. This Regulation consists of 5 chapters and 12 articles, was approved on March 28, 2025 and takes effect from the date of signing./.

Board of Directors
VICE CHAIRMAN OF BOARD OF DIRECTORS

(signed)

Nguyen Thanh Thai

